

**CALL TO ORDER:**

Mayor Tim Wilson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Present:** Mayor Tim Wilson; Councilmembers: Eugene Bain, Ken Caylor, Genna Dorow, Kenneth Johnson, and Mark Snyder.

**Also Present:** Department Heads: Finance Officer Mike Bailey, Public Works Director Terry Clements, Police Chief Steven Dunnagan, City Clerk Debbie Kudrna, Finance Officer Spencer Williams; and City Attorney Katherine Kenison.

**Absent Was:** Councilmembers Dan Dever and Charles Garcia.

Council carried a motion to approve the absence of Councilmember Charles Garcia. M/S Snyder/Bain.

Council carried a motion to approve the absence of Councilmember Dan Dever. M/S Dever/Caylor.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Snyder/Johnson.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of November 26, 2012
- B. Approval of City Council Workshop Minutes of December 3, 2012
- C. Approval of Accounts Payable Checks
- D. Approval of Payroll and Related Expenses

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 41919 to No. 41970 in the amount of \$117,158.14.

Payroll and Related Expenses Check No. 28086 to No. 28121 in the amount of \$279,981.88.

Council carried a motion to approve the Consent Agenda as presented. M/S Caylor/Dorow.

**SANDHILL CRANE FESTIVAL UPDATE**

Dixie Fultz thanked the Council for the 2013 tourism funds. She advised that all of the speakers are lined up and they are completing their brochure. She asked the Council to help distribute their new posters. She also asked for help in creating a list of newspapers, television and radio stations, periodicals, etc. to advertise community events.

**MOTOROLA SOLUTIONS SERVICES AGREEMENT**

Police Chief Dunnagan advised that they use two radio consoles to dispatch emergency services. This is expensive equipment and requires specific and skilled technical support. They have a long standing contract with Motorola to provide technical services and there is money appropriated in the 2013 budget for the maintenance contract.

Council carried a motion to approve the contract with Motorola to provide services for the Police Department dispatch radio equipment for 2013. M/S Dorow/Snyder.

**MEMORANDUM OF UNDERSTANDING – TEAMSTERS CONTRACT**

Police Chief Dunnagan explained that an agreement has been reached to adopt a compressed schedule for officers and Sergeants. This would allow a more flexible schedule for the officers, while accommodating the staffing needs for the department. It sets nine hours per day schedule, giving each officer two, three-day weekends per month. The new schedule would begin January 1, 2013 and would run the entire year as a trial period.

Council carried a motion to approve the Letter of Agreement with the Teamsters Local 760 and authorized Mayor Wilson to sign it. M/S Dorow/Caylor.

**CASH ONLY POLICY FOR NON SUFFICIENT FUNDS**

Finance Officer Spencer Williams presented an update to the policy for non-sufficient payments. The update includes non-sufficient payments made on-line by means of credit or debit cards. Any combination of two non-sufficient payments (checks or credit/debit cards) within a twelve month period year will place the account on a cash only basis for one year.

Council carried a motion to approve the Cash Only Policy for Non Sufficient Funds. M/S Bain/Johnson.

**SUBSCRIBER AGREEMENT WITH PUBLIC SAFETY TESTING, INC.**

City Clerk Debbie Kudrna presented an amendment to the current agreement with Public Safety Testing (PST) to extend the services for an additional 3 years. They conduct the physical and written test for entry level police candidates for us.

Council carried a motion to approve the three year subscriber agreement with Public Safety Testing. M/S Dorow/Snyder.

**AD VALOREM TAX ORDINANCE**

Finance Officer Spencer Williams presented a property tax ordinance for the amount to be collected in 2013. The amount for FY 2013 is \$1,452,659.

Council carried a motion to adopt AN ORDINANCE OF THE CITY OF OTHELLO WASHINGTON FIXING THE AMOUNT TO BE PROVIDED BY AD VALOREM TAXES UPON PROPERTY IN 2013. M/S Johnson/Caylor. This shall be known as Ordinance No. 1377.

**CONSIDERATION TO CANCEL OR RESCHEDULE THE DECEMBER 24<sup>TH</sup> CITY COUNCIL MEETING**

Council carried a motion to cancel the December 24, 2012 City Council meeting. M/S Caylor/Snyder.

**ADJOURNMENT**

With no further items to discuss, Mayor Wilson adjourned the Council meeting at 7:23 p.m.

By: \_\_\_\_\_  
TIM WILSON, Mayor

ATTEST:

By: \_\_\_\_\_  
DEBBIE L. KUDRNA, City Clerk